



## 15<sup>th</sup> – 17<sup>th</sup> of October 2018

Please complete and return to Janine Habig by fax at (+ 27 12) 3461927 or e-mail: [janine@acfesa.co.za](mailto:janine@acfesa.co.za)

Name of Company

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*(As it should appear in conference brochure and other marketing)*

### *Billing Information*

Please indicate party responsible for payment (Full details as it should appear on the invoice)

Company/ Organization \_\_\_\_\_

Department/ Cost Centre: \_\_\_\_\_ Company VAT no: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact person for accounts: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail Billing Address: \_\_\_\_\_

Contact person for booking and other arrangements: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail Billing Address: \_\_\_\_\_

# Categories

## Category 1: Conference sponsors

Category	Price	Quantity
Platinum Sponsor (2)	R160 000	
Gold Sponsor	R140 000	
Silver Sponsor	R90 000	
Bronze Sponsor	R70 000	

## Category 2: Special Events Sponsors

Category	Price	Quantity
Welcome Reception	R55 000	
Award Dinner Main Sponsor (With Banner)	R40 000	Taken
Award dinner Main sponsor	R25 000	
Award dinner Table Sponsor	R12 500	

## Category 3: Exhibition

Category	Price	Quantity
Standard Exhibitor Booth: Member	R12 500	
Standard Exhibitor Booth: Non-Member	R17 000	
Additional Staff to man Booth	R2200 per person	
Additional Conference Delegate Registration for exhibitors: Members	R8800 per person	
Additional Conference Delegate Registration for Exhibitors: Non-Members	R11 000 per person	

## Category 4: Other Opportunities

Category	Price	Quantity
Conference Bags: Limited to 1 qualified applicant	R50 000	
Conference bag Insert	R5500	
Prizes, Gift vouchers for lucky Draw	Provide details	
Lanyards	R6500+ Lanyards	

Remember to supply your company logo and profile as soon as possible no later than **3rd September 2018** together with your payment in order to appear on the marketing brochure.

### Terms and Conditions

- Sponsors may select more than one of the above sponsorship opportunities.
- No cancellation can be accepted – the company will remain responsible for full payment on submission of this form.
- All benefits and booth allocations are available only after payment is received and on a first come, first served basis

**Method of Payment:**

The Conference Registration Officer will issue a letter of confirmation and an invoice for payment with bank details and a deposit reference, after the application has been processed.

**Attention non-members!** Sign up now for membership and pay discounted rates.

**Each Delegate who want to attend the ACFE Africa Conference need to submit an Individual Delegate Registration Form for administration and registration purposes. Please note if additional Conference Delegates want to register they should complete the Delegate Registration form.**

**Disclaimer notice:** The ACFE reserve the right to make such changes to the program and speakers as may be necessary due to circumstances beyond their control or to cancel the event if minimum number of bookings is not received.

**ACFE CONFERENCE & EXHIBITION, BOOTH**

**STAFF, R REGISTRATION**

Please fax the completed exhibition staff registration application forms to Janine Habig.

**Fax: + 27 12 3461927** or per e-mail: **Janine at janine@acfesa.co.za**

**A Exhibitor Stand Staff**

**Standard Booth: 2 exhibitor's passes for exhibition stand staff. No access to the conference sessions**

(1) Preferred Name: \_\_\_\_\_ Surname: \_\_\_\_\_

As it should appear on your name badge

Company/ Organisation: \_\_\_\_\_ Position: (Job title) \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell: \_\_\_\_\_

**Dietary Needs:** Meals are buffet style and include a wide variety. We regret that a surcharge of R 350, 00 per meal is charged for specially ordered meals. Please indicate if this is required and you are willing to pay the surcharge:

- Halaal  Kosher  Other

Specify: \_\_\_\_\_

(2) Preferred Name: \_\_\_\_\_ Surname: \_\_\_\_\_

As it should appear on your name badge

Company/ Organisation: \_\_\_\_\_ Position: (Job title): \_\_\_\_\_



E-mail: \_\_\_\_\_

Cell: \_\_\_\_\_

**Dietary Needs:** Meals are buffet style and include a wide variety. We regret that a surcharge of R 350,00 per meal is charged for specially ordered meals. Please indicate if this is required and you are willing to pay the surcharge:

Halaal  Kosher  Other

Specify: \_\_\_\_\_

## B. Additional Booth Staff (Standard Exhibitors)

Additional staff tickets available at R 2200 per person for the duration. This includes access to the exhibition and meals. Please provide additional staff details as requested above, on an attached sheet. Do note that if you prefer to have staff rotate, we will only issue one generic booth badge. We will not be able to print various badges

### 1. Business Card Draw

Please indicate if you will have a business card draw Yes / No

If yes, please confirm the value of the prize(s)/ specify the prize(s) \_\_\_\_\_ and when you want the draw to take place: \_\_\_\_\_

### 2. Other info

Please note anything else we should be aware of:

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MANAGEMENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ PLACE: \_\_\_\_\_

#### Cancellation policy:

- **2 weeks prior to the event: 50 % Cancellation fee**
- **1 week prior to the event: 100 % Cancellation fee**
- **100% cancellation fee will be charged, if a delegate is a "no show"**
- **Substitutions are welcome, however, the ACFE SA needs to be informed promptly**
- **No substitutions will be allowed within the 5 days prior to the event.**