



Association of Certified Fraud Examiners

South African Chapter (Number 91)

**Registration form:  
ACFE 11th Annual African Conference and 20<sup>th</sup> SA AGM  
15 – 17 October 2018**

FAX TO 012 346 1927 OR E-MAIL TO - [janine@acfesa.co.za](mailto:janine@acfesa.co.za) / [melanie@acfesa.co.za](mailto:melanie@acfesa.co.za)

**SECTION 1: BILLING INFORMATION**

Company/ Organization \_\_\_\_\_ Company VAT no \_\_\_\_\_

Postal Address \_\_\_\_\_ Department/ Cost Centre \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_ E-mail Billing Address: \_\_\_\_\_

**We require a**     Quotation                       Proforma Invoice                       Tax Invoice

*The ACFE will issue a Tax invoice for payment with bank details and a deposit reference after the registration application has been processed. If you don't get confirmation of your booking within 72 hours contact us on 012 346 1913. Please do take notice of the Terms and Conditions as outlined in the Brochure*

**SECTION 2: DELEGATE INFORMATION**

PLEASE PROVIDE INFO AS IT SHOULD APPEAR ON YOUR NAME BADGE AND ATTENDANCE CERTIFICATE

Single registration     Part of a Group Booking (5 or more)     Part of an Exhibitor Discounted Booking     Exhibitor Pass

Conference & Membership package

First (Preferred) Name: \_\_\_\_\_ Full Names: \_\_\_\_\_

Surname: \_\_\_\_\_ ID Number: \_\_\_\_\_

Position: (Job title) \_\_\_\_\_ Company/ Organisation: \_\_\_\_\_

Cell Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Designation:     CFE     Associate     Affiliate Member Number: \_\_\_\_\_

Other Prof Body: \_\_\_\_\_ Member Number: \_\_\_\_\_

My contact details (e-mail address) may be published on the delegates list for networking purposes     Yes     No

**I hereby confirm that I have obtained authorization from my employer/ company to attend this event and have made the required arrangements for payment and vendor registration (if applicable). I acknowledge that should my employer not settle the invoice, that I accepts responsibility for full payment of the registration fee. I further confirm that I have read and accept the terms and conditions of registration as outlined in the Conference Brochure.**

**DELEGATE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **PLACE:** \_\_\_\_\_

**Cost per Category:**

- Single Registration – Early Bird Member Price: R9500,00 (Registered and paid before 13 July 2018)
  - Early Bird Non-Member: R11,550 (Registered and paid before 13 July 2018)
  - Member Price: R10 500,00 (Registrations after 13 July 2018)
  - Non-Member: R12,650 (Registrations after 13 July 2018)

*Note that all delegates registered before 13 July 2018 will receive a free ticket to the ACFE Gala and Award event on 16<sup>th</sup> of October 2018.*

- Group Booking - **Group bookings of more than 5 people will receive a discount of 10%. Forms need to be forwarded to the ACFE SA in a bundle and all delegates need to still submit a complete registration form.**
- Exhibitor Discounted Booking – **Please refer to the prospectus**
- Conference & Membership package – **Each year we get swamped with requests from non-members to have a package price where membership is included in the conference fee. The conference & membership package now gives you the opportunity to join as a member and attend this prestigious conference at a lower than normal price. We have discounted on the joining fee helping the non-member to get involved in the ACFE SA.**
  - Price per package: R12, 500 which include the 1ste year of membership to the local chapter (ACFE SA) & International Chapter membership, attendance to the ACFE African Anti-Fraud Conference.

**SECTION 3: GENERAL INFORMATION**

**SPECIAL REQUIREMENTS:** Such as Disabilities (please state what arrangements are required)\_\_\_\_\_

**DIETARY NEEDS:** Meals are buffet style and include a wide variety. We regret that a surcharge of R 350 per meal is charged for specially ordered meals. Please indicate if this is required and you are willing to pay the surcharge: I require a specially ordered meal and **will pay the surcharge of R 350 per meal:**  Halaal  Kosher

**SPECIAL EVENTS:** Please indicate which events you will attend.

Opening Cocktail YES  NO   
(Cost included in registration fee, but booking is required)

Gala Dinner YES  NO   
(Free if conference attendance is booked and paid for by 13 July 2018 - **Please indicate if you will be attending the Gala dinner if you do not tick the relevant box, it will be taken as you will not be attending the Gala dinner event, although there is 1 gala dinner ticket included in the early bird offer**)

Number of extra dinner tickets x \_\_\_\_\_ @ R 650 per ticket

Name of Guest(s) \_\_\_\_\_

My Guest require a specially ordered meal and **will pay the surcharge of R 350 per meal:**  Halaal  Kosher

## Section 4: Membership offer –

Join the ACFE SA now and save on registration fees

**Attention Non-members:** Sign up today for ACFE SA membership

and save on the registration fees for the conference.

\_\_\_\_ Yes, I would like to join the ACFE SA, please accept my

application when registering for the conference.

\_\_\_\_ No, I do not wish to join the ACFE SA at this time and I will pay

the non-member conference registration fees.

Membership dues:

To ensure all your membership fees are paid up to date please

contact Melanie at [melanie@acfesa.co.za](mailto:melanie@acfesa.co.za) or +27 (12) 346 1913

Have you ever been convicted of a felony or misdemeanour involving moral turpitude, including convictions expunged ("Moral turpitude" means an offense that calls into question the integrity or judgment of the offender, such as fraud, bribery, corruption, theft, embezzlement, solicitation, etc.)? \_\_\_\_ Yes \_\_\_\_ No If so, please describe (attach written statement if necessary):

\_\_\_\_\_  
\_\_\_\_\_

**New Members Only:** I certify that the above is true and correct to the best of my knowledge. Falsification of any information on this application is grounds for denial or revocation of membership. If this application is accepted, I agree to abide by the Bylaws and Code of Professional Ethics of the Association of Certified Fraud Examiners. Membership is a privilege and not a right.

I consent to the storage of my personal data at the ACFE SA office.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please note:** All personal information received, will only be used for Conference purposes and no other marketing purposes not related to the conference.

Should you wish to receive all marketing emails related to the ACFE SA and our other events, please tick the below block

### Cancelation policy:

- **2 weeks prior to the event: 50 % Cancelation fee**
- **1 week prior to the event: 100 % Cancelation fee**
- **100% cancellation fee will be charged, if a delegate is a "no show", Substitutions are welcome, however the ACFE SA needs to be informed promptly - no substitutions allowed 5 days prior to the event.**