

CURRICULUM VITAE

A. PERSONAL INFORMATION



Full Name: Douglas Nyirenda FCCA, BACC, CFE, CA(M)
Gender: Male
Marital Status: Married
Nationality: Malawian
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B. PERSONAL PROFILE

A committed professional audit and forensic services manager with high levels of integrity and ability to generate and implement effective auditing procedures and also to evaluate accounting systems for efficiency. Having a successful track record of checking an entity's financial records, bookkeeping and accounting methods to identify efficiency improvements. I have international experience, having worked with PwC Europe in Netherlands and Germany.

My main objective for nomination to the ACFE Malawi Chapter Executive Committee is to work with like-minded people to deliver a strong brand people to strengthen the ACFE brand in Malawi and deliver CPD events to our members.

C. PROFESSIONAL & EDUCATIONAL QUALIFICATIONS

- Association of Chartered Certified Accountants (ACCA), (Malawi College of Accountancy, June 2012)
- Bachelor of Accountancy Degree (The Polytechnic, University of Malawi, 2009)
- Certified Fraud Examiner (CFE), (Association of Certified Fraud Examiners, December 2016)

D. PROFESSIONAL MEMBERSHIP

- Fellow of Association of Chartered Certified Accountants (FCCA),
- Member of Accounting and Auditing Standards Committee of Institute of Chartered Accountants in Malawi
- Member of Association of Certified Fraud Examiners (ACFE)

E. CURRENT WORK EXPERIENCE

Employer: PricewaterhouseCoopers (*Chartered Accountants (Malawi)*)
Duration: March 2016 to date
Department/Section: Assurance & Advisory
Position: Audit and Forensic Services Manager

Duties and responsibilities:

Reporting to the Partner, my responsibilities as Assurance and Forensic Services Manager include:

- Providing management over a portfolio of clients and delivering high quality audit and forensic service, including preparing and reviewing audit plans and work.
- Managing project financials, including budgets, work-in-progress, timely billing and collection and variance recognition.
- Advising client on fraud risk
- Thinking strategically about client needs by understanding their business and key risks.

- Providing additional help and guidance to clients on a consultancy basis.
- Identifying ways to maximize the relationship with clients and deliver added value.
- Taking a leadership role in professional, business or community organizations.
- Coaching, train and develop auditing staff to upgrade their knowledge.

F. PREVIOUS WORK EXPERIENCE

Employer: Beit Cure International Hospital
Duration: March 2018 to April 2018 (Client Secondment)
Department/Section: Finance
Position: Finance Manager

Duties and responsibilities:

Reporting to the Executive Director and Regional Director of Finance, my responsibilities as Finance Manager were mainly in leading the finance team and advising the executive director on financial matters and the following:

- Cash flow management
- Review and approval of payment requests
- General ledger book keeping and general ledger reconciliations
- Overseeing finance staff

Employer: PricewaterhouseCoopers Netherlands
Duration: September 2017 to November 2017 (3- month secondment)
Department/Section: Audit & Assurance
Position: Assistant Manager

Duties and responsibilities:

Reporting to the Partner/ Senior Manager, my responsibilities as Assistant Manager were mainly in assisting and leading in audit engagements and this included:

- Audit planning and allocation of resources for an audit assignment.
- Review of work performed by associates
- Performance of execution and completion procedures
- Preparation of reports to management
- Engaging in client meetings

	Client Name	Industry
1	Orbus Niech Medical B.V.	Health Care Services
2	ExxonMobil B.V.	Energy
3	Konami Digital Entertainment B.V.	Technology and Entertainment
4	Batavia Stad B.V.	Real Estate
5	Zweibrucken GmBh (German Entity)	Real Estate

Employer: PricewaterhouseCoopers (*Chartered Accountants (Malawi)*)
Duration: January 2009 to February 2016
Department/Section: Audit & Assurance
Position: External Audit – Audit Associate & Senior Associate

Duties and responsibilities:

Reporting to the Manager, my responsibilities as Audit and Senior Associate included:

- Performing tests of different areas of financial statements such as cash and bank balances, fixed assets, inventory, expenses, receivables, liabilities, payroll e.t.c.
- Documenting audit work in accordance with International Standards on Auditing.
- Ensuring that planned audit procedures have been executed properly, addressing the identified and assessed risks
- Leading audit teams in conducting field work.
- Audit planning and allocation of resources for an audit assignment.
- Audit and review of Financial Statements and relevant disclosures according to International Financial Reporting Standards (IFRSs).

G. MAJOR CLIENTS SERVICED

	Client Name	Industry
1	Eastern Produce Limited (subsidiary of Camellia Plc)	Consumer Products and Industrial Services
2	Unilever South East Africa Limited	Consumer Products and Industrial Services
3	Blue Financial Services Limited	Financial Services - Microfinance
4	DHL International (Malawi) Limited	Courier Services and Transportation
5	Toyota Malawi Limited	Automotive
6	Marie Stopes International (Malawi) Limited	Not-for-Profit International Organisation
7	Charter Insurance Company Limited	Financial Services - Insurance

H. KEY COMPETENCIES & SKILLS

- Expertise in the usage of Microsoft Office tools namely Microsoft Word, Excel, and Power Point.
- Analytical and methodical when approaching problems.
- Ability to motivate and lead others in a project team environment.
- A comprehensive knowledge of professional auditing and accounting standards and guidelines.
- Excellent communication and written skills in English.

I. SPECIAL TRAININGS AND COURSES

- Forensic Services – PwC Africa Advisory University, Sun City, July 2017
- Annual Audit Updates 2017, Blantyre, Malawi

J. PUBLICATIONS

- Trends in Financial Statements Fraud – Institute of Chartered Accountants in Malawi (ICAM) Magazine, September to December 2017.

K. REFEREES

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